



Our plan in detail

To minimise the spread of the virus, we have made many adjustments to how St Bart's will look and feel when your children return, but rest assured your children will get the same standard of care and education that we have always aspired to provide. There will be changes to how we organise our classrooms, our staff, our site, meals, toilets and many minutiae of everyday school life. These will be constantly monitored by the school leadership team and the governing body. We hope that children enjoy their return to the classroom and to formal education as well as seeing their friends and teachers. We plan to make a video tour to help you understand the changes we are making.

How will the children be grouped?

We will aim to group each class of 30 children into 3 sub-groups of 10. We considered making sub-groups of 15 children, as recommended by the Department for Education, but we do not have enough space in our classrooms to set up desks which would be far enough apart to ensure safe social distancing. Once we know which children will be returning to school, we will arrange them into their sub-groups and do our best to place children with some of their friends.

For EYFS and Year 1, each of these sub-groups will have the same 2 adults working with them and for Year 6 it will be the same 1 adult.

The sub-groups will each have their own room which we have rearranged to conform with social distancing measures and they will also have their own allocated outdoor space which can be used as an outdoor classroom, play space and area to eat lunch.

Toilets, handwashing and cleaning

We plan for the groups to use specific toilets at specific and regular times throughout the day and we have also timetabled regular handwashing.

We will be removing some of the unnecessary equipment from the rooms to reduce the risk of contamination and we will ensure doorknobs, table-tops and other areas which are frequently touched are cleaned on a regular basis. Although we will not be able to introduce a one-way system in the school, we will ensure that sub groups stick to their allocated areas and always travel in the same direction to and from their rooms to their toilets, sinks and outdoor spaces.

Organisation of the school day

Please see appendix 1 for a timetable of our planned provision.

Year Group	Drop off	Pick up
Reception	9am	2.45pm
Year 1	8.45am	3pm
Year 6	8.30am	3.15pm
Other eligible children (e.g. key worker's children)	8.30am	3.15pm

If you have children in more than one of the above groups, please drop them both at the earliest time slot and also pick them up at the earliest time slot.

EXAMPLE: For siblings in EYFS and Year 6, drop them off at 8.30am and pick them up at 2.45pm.

Which days will we be open?

We intend to open on 4th June for Year 6 children in Fiji class only to allow us some time to test our plan and make any necessary adjustments before we invite more pupils back. However, the school will remain open from 1st June for all children eligible for a school place. Following this, we intend to open from Monday 8th June for all pupils in Reception, Year 1 and Year 6 (see appendix 1).

Mondays and Tuesdays will be for half of the sub-groups. On Wednesdays the school will be closed to all but key workers' children to enable us to deep clean the environment. Thursday and Fridays will be for the other half of the sub-groups

Staffing small sub-groups of children will be a significant challenge for us and it means that we will only be able to provide two full days of time spent in school for each child.

Lunch

Lunch will be eaten either in the allocated room or outdoor space. For EYFS and Year 1, a free school lunch will be offered as usual and we have organised for this to be a packed lunch delivered by the school kitchen to the classroom. For Year 6 children, this lunch will need to be paid for in advance unless your child is eligible for a free school meal. Children are welcome to bring their own lunch if they would prefer. We would encourage children to bring in their own healthy snack to be eaten at mid-morning.

Curriculum

The curriculum will include regular reading, writing and mathematics but will be supplemented with daily opportunities to reflect on how the children are feeling and coping with the situation. We intend to provide them with support and strategies to flourish during this difficult time. For Year 6 children, we will also focus on supporting them emotionally and practically to prepare for their transition to secondary school in September.

Behaviour – Golden Rules

We have rewritten our school's golden rules (see below) to better reflect how we would expect children to behave during this time, with a strong emphasis on respect, health, safety and social distancing. Everybody's safety is our highest priority. If children are unable to follow our golden rules we will need in some cases to send them home and in this situation it will be essential that they are collected promptly. If swift collection is likely to be a problem please consider whether a return to the classroom is suitable for your child at this time.



The poster features the BARTS logo on both the left and right sides. The text is centered and reads:

BARTS Golden Rules

Respect people's personal space (if you can touch someone take one step back).

Wash your hands regularly.

Only use your own equipment.

Be kind, gentle and courteous.

Follow adults instructions.

These rules will help you to follow the BARTS values
BELIEVE ACHIEVE RESPECT TRUST SUCCEED

Home learning for EYFS, Year 1 and Year 6 when not in school

For the 3 days that children will not be in school and for those children whose parents decide they will not be returning yet, we will continue to set home learning in the usual way.

Clothing and equipment

The children are expected to come to school in their PE kits so that we do not need to ask them to get changed during the day.

We would like every child to bring a bag with a change of clothes which can be safely kept in their allocated room. If they need to change into their spare clothes, we will send the dirty ones home for cleaning and request that a replacement set comes back to school with them the following day.

We ask that you send your child to school with their own sun hat, sun cream and a bottle of water. We will ensure that their water bottles can be refilled as often as necessary.

We intend to provide packs for all EYFS and Year 1 children to include a pencil, sharpener, rubber, coloured crayons, counting resources, ruler, pritt-stick, scissors, a mini-whiteboard, whiteboard pen and an exercise book. We expect Year 6 children to bring their own stationary resources into school but we will provide them with an exercise book.

No other items should be brought into school.

PPE – Face Masks

In line with Government guidance, it is not recommended that those attending education settings wear face masks. We will of course continue to monitor the guidance and update our plans accordingly.

Travel to school, drop off & pick up.

Where possible please walk to school. If you cycle or scoot, please be aware that children's bikes will need to be taken home by a parent/carer. No bikes or scooters are to be left on school property during the day to avoid overcrowding the bike sheds. Please also adhere to all guidance provided with regard to exits and entrances and to the standard social distancing requirement of 2 metres. We would ask that children are dropped off and collected promptly, and that parents do not linger around the school area.

Illness and infection

The parental agreement (appendix 2) explains the steps that parents should take before sending their child to school each day and what to do if they suspect they have contracted the Covid19 virus.

If a child is taken ill at school they will be isolated and the parent called to collect. Parents should then follow the [Stay at Home](#) guidance.

If there is a suspected or confirmed case of Covid19 in the school, we will follow the guidance of the local authority and communicate necessary safety measures with you quickly.

Your responsibility

All parents and carers whose children are returning to school will be expected to adhere to the Parental Agreement. The safety measures we have put in place will only be effective if all play their part. This agreement has been included in the return to school survey

<https://www.surveymonkey.co.uk/r/VKYR5VK>

If you decide to keep your child at home initially you will need to contact the school and complete the survey at the point you do wish your child to return.

[One final message](#)

We recognise that this is a very difficult and challenging time for you and your families and we have tried to reflect this in our planning. Please remember that we care deeply about our school and its community and we will continue to monitor our provision and our communication to ensure we are doing our very best to support you and your children.

Yours faithfully,

C. D. Beckerson

Charles Beckerson

Head Teacher

Appendices

Appendix 1: Timetable of planned provision

	ROOM	Drop off/Pick up	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Red 1 (EYFS)	Red base	Gate 1: 9am/2.45pm	Mrs Hollyer, Mrs Carr	Mrs Hollyer, Mrs Carr	Open for key workers/school will be deep cleaned		
Red 2 (EYFS)	Blue Base	Gate 2: 9am/2.45pm	Mrs Charlton, Mrs Mudie	Mrs Charlton, Mrs Mudie			
Red 3 (EYFS)	MPR	Gate 3: 9am/2.45pm	Mrs Burton, Miss Cross	Mrs Burton, Miss Cross			
Blue 1 (EYFS)	Kenya	Gate 1: 9am/2.45pm				Miss Daniel, Mrs Rowland	Miss Daniel, Mrs Rowland
Blue 2 (EYFS)	Nigeria	Gate 2: 9am/2.45pm				Mrs Taylor, Miss Gray	Mrs Taylor, Miss Gray
Blue 3 (EYFS)	Luxembourg	Gate 3: 9am/2.45pm				Mrs Harrison, Mrs Kent	Mrs Harrison, Mrs Kent
Lux 1 (Yr 1)	Germany	Gate 1: 8.45am/3pm	Miss Jenner, Mrs Cayley	Miss Jenner, Mrs Cayley			
Lux 2 (Yr 1)	Costa Rica	Gate 2: 8.45am/3pm	Mrs Rix, Mrs Wagstaff	Mrs Rix, Mrs Wagstaff			
Lux 3 (Yr 1)	USA	Gate 3: 8.45am/3pm	Mrs Lynch, Mrs Duly	Mrs Lynch, Mrs Duly			
Ger 1 (Yr 1)	Chile	Gate 1: 8.45am/3pm				Mrs Eden, Mrs Poole	Mrs Eden, Mrs Poole
Ger 2 (Yr 1)	Ecuador	Gate 2: 8.45am/3pm				Mrs Curry, Mrs Coiley	Mrs Curry, Mrs Coiley
Ger 3 (Yr 1)	China	Gate 3: 8.45am/3pm				Mrs Hall, Mrs Putnam	Mrs Hall, Mrs Putnam
Aus 1 (Yr 6)	Japan	Gate 1: 8.30am/3.15pm	Mrs Stanley	Mrs Stanley			
Aus 2 (Yr 6)	Australia	Gate 2: 8.30am/3.15pm	Mr Voller	Mr Voller			
Aus 3 (Yr 6)	Fiji	Gate 3: 8.30am/3.15pm	Mrs Booker	Mrs Booker			
Fiji 1 (Yr 6)	Library	Gate 1: 8.30am/3.15pm				Mr Orphanoudakis	Mr Orphanoudakis
Fiji 2 (Yr 6)	Upstairs intervention room	Gate 2: 8.30am/3.15pm				Mr MacIver	Mr MacIver
Fiji 3 (Yr 6)	Music room	Gate 3: 8.30am/3.15pm				Mr Avenell	Mr Avenell
Children with eligibility for a school place	Hall and outside	Gate 3: 8.30am/3.15pm	Mr Moore, Madame Byers	Mrs Archibald, Mrs Walters	Mr Moore, Mrs Archibald	Mr Moore, Mrs Walters	Mrs Walters, Madame Byers

Appendix 2: Parental agreement

I confirm that I will not allow my child / children to enter St. Bartholomew's C of E Primary School if he/she/they are displaying any symptoms of coronavirus or any member of the household is displaying any symptoms of coronavirus (following the [COVID-19: guidance for households with possible coronavirus infection](#)).

At the time of writing these symptoms include:

- a new continuous cough
- a high temperature – 38C or higher
- a loss of, or change in, your normal sense of taste or smell (anosmia)

If my child / children or any member of the household is displaying symptoms of coronavirus, I will call the school to inform the school of this and we will follow the national [Stay at Home](#) guidance.

I confirm that I will follow the guidance on infection control in schools and childcare settings as set out by the Public Health Agency and follow the recommended period for children to be kept away from school for different illnesses and infections

- https://www.publichealth.hscni.net/sites/default/files/Guidance_on_infection_control_in%20schools_poster.pdf

I understand that it is my responsibility to take my child's / children's temperature at home before my child / children comes into school.

I understand that it is my responsibility to ensure that my child / children wash their hands before leaving the home for school.

I understand that only one parent can drop off and pick up a child/children from school.

I confirm that I will drop off and pick up my child/children at the given time and at the given entry point for my child's/children's teaching group or as otherwise directed.

I understand that I cannot gather at entrance gates or doors or enter the school site.

I understand that any entry to the school will be by a pre-arranged appointment only.

I will collect my child / children swiftly from school if I am informed that he/she/they are unwell.

I understand that I will collect my child / children swiftly from school if he/she/they are not following one or more of the new behaviour rules.

I understand that I will not allow my child/children to bring their toys into school.

Thank you for your agreement to adhere to these safety guidelines. They will help to keep us all safe.